

## **BEST PRACTICES TO PREVENT CARD CLONING & SKIMMING**

- Inspect POS machines/PIN pads regularly (recommend daily) to look for tampering.
  - Pull up on the top of the machine and pick the machine up multiple times everyday to check for loose parts that don't belong to the POS machine/PIN pad.
  - Put a sticker or other mark on your POS machine/PIN pads. If the sticker is damaged or you cannot see the mark, there might be a card skimmer covering it.
- Use surveillance cameras to monitor the POS machine/PIN pad and cash register.
  - Surveillance cameras can prevent criminal activity or record activity that can be used in an investigation.
  - Immediately examine all POS machines/PIN pads if a camera has been moved, damaged, or blocked.
- Do not place anything near your POS terminal/PIN pad. Criminals can hide tiny cameras in almost anything that is placed on your counter like charity boxes or boxes used to hold leaflets.
- Do not allow unscheduled service visits. Always check with your POS machine/PIN pad provider before allowing anyone access to it.
- Train employees to be aware of suspicious customer behavior.
- Do not allow customers to enter the EBT card number into the POS machine/PIN pad without the actual EBT card being in the customer's possession.

www.dhhr.wv.gov/ebt/